

Bugs, Germs, Coughs and Colds!



After a bout of illness it is vital, to prevent the spread of infection amongst our school community - children and staff, - to keep your child at home until he/she is no longer infectious. If your child has been sick, please give at least **24 hours** before he/she returns to school. "Tummy bugs" transmit very easily!

Secondary infections (ears for example) can take some time to clear, and often children are well enough to return to school whilst still taking medication. The school has a standard policy towards administering medicines which applies to all children.

- 1) Only prescribed medicine will be administered at school.
- 2) If the prescribed dosage is 4 times per day, the medicine will be given to the child by a member of staff at lunchtime.
- 3) If the dosage is three times per day, the medicine need not be sent into school, but can be given at home before school, immediately after school, and at bedtime.
- 4) Medicines being sent into school (see 2) must be handed to Mrs Hashim together with written, signed instructions.
- 5) There will be exceptions to the rule, inhalers for asthma sufferers for example. Some children need to use these on a regular basis, others only when required. Again, the school must have clear, written instructions regarding the use of these drugs.
- 6) If there is a serious condition affecting a child in school, that requires further attention from staff, meetings between parents, head teachers and relevant members of staff will be necessary to discuss procedures.

I must stress that communication is crucial in these matters - do come and speak to us if you have any concerns or questions.

Plumtree School Pupil's Home and Medical Information

Child's Surname _____		DOB ___/___/_____	
Christian Name(s) _____			
Address _____			
Post Code _____			
Parents Details			
Mother		Father	
Name _____		Name _____	
Daytime address/work _____		Daytime address/work _____	
Post Code _____		Post Code _____	
Daytime tel no _____		Daytime tel no _____	
Mobile tel no _____		Mobile tel no _____	
<p>The following details are for people that we can contact if parents are unavailable in the case of an emergency should the need arise. Please give details of 2 people.</p> <p style="text-align: center;">Emergency Contacts Details</p>			
Name _____		Name _____	
Relationship _____		Relationship _____	
Tel no _____		Tel no _____	
Mobile tel no _____		Mobile tel no _____	
Address _____		Address _____	
Post Code _____		Post Code _____	
Medical Information			
Doctor's Name _____		Tel no _____	
Address _____			
Child's Medical Information			
If your child suffers from asthma please answer the following questions:			
What specific type of asthma does your child suffer from?			
What medication has he/she been given?			
When is the medication to be taken?			
What dose is to be given?			
Why is the medication given?			
Please state the criteria for medication to be given:			

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At what point does the school need to contact you or to telephone emergency services?
In the event of an emergency do you give your consent for school to telephone 999 prior to direct contact with you? Yes/no *
Is the inhaler at school with the child? Is it in date? <i>It is your responsibility to check your child's inhaler regularly.</i>
If your child suffers from an allergy please answer the following questions:
What is the allergen?
What is the severity?
Explain in full the signs & symptoms of an attack
What is the treatment?
If medication is needed when is it to be given?
What dose is to be given?
What results does the treatment give?
At what point do you want the school to contact you or emergency services?
Would you prefer direct contact or 999 call?
Other Medical Information

In the case of an emergency the school would take your child directly to Casualty at the Queens Medical Centre or Keyworth Health Centre if contact with you could not be made.

I agree/do not agree *

Signed _____ date _____

*please delete appropriately